

**Records Commission Meeting**  
**Monday, December 5, 2022 at 2:00 PM**  
Commissioners' Executive Sessions Room, 35 Greene Street  
**AGENDA**

1. Minutes of the Last Meeting
  - June 28, 2022
2. Announcements
3. Old Business
  - Update on ArchivesSpace implementation
  - Update on Electronic Records Preservation-Presewica
4. New Business
  - Microfilm - (Eric Sears)

Records Retention Schedule Approval

- Greene County Adult Probation
- Greene County Community Improvement Corporation
- Greene County Convention and Visitors Bureau
- Greene County Department of Development
- Greene County Local Emergency Planning Committee

One-Time Certificate of Records Disposal Approval

- Greenwood Manor

5. Next Meeting Date
  - June 2023