



**GREENE COUNTY CLERK OF COURTS  
ANDREW J. WILLIAMS, Clerk**

**INSTRUCTIONS FOR SERVICE**

**TO:** THE GREENE COUNTY CLERK OF COURTS

**CASE NO:** \_\_\_\_\_

YOU ARE INSTRUCTED TO MAKE SERVICE BY **(select method)**:

PERSONAL     CERTIFIED MAIL     REGULAR MAIL

OTHER \_\_\_\_\_

**UPON: DEFENDANT**

**NAME:** \_\_\_\_\_

**ADDRESS:**

**SPECIAL INSTRUCTIONS FOR SERVER:** Please serve the above party with a copy of the:  
Complaint for Divorce, Affidavit of Financial Disclosure, and Mutual Restraining Order.

**Attorney/Pro Se:** \_\_\_\_\_  
(Sign here)