Q AND ONLY OF

GREENE COUNTY DOMESTIC RELATIONS COURT STAFF

JUDICIAL STAFF

Judge Cynthia Martin

• (937) 562.6249

Court Administrator/Magistrate Patricia Campbell

• (937) 562-6249

Magistrate Kimberly Stump Combs/Neutral Evaluator/Mediator

• (937) 562-6249

Magistrate Amanda Holmes

• (937) 562-6249

ADMINISTRATIVE STAFF

Sheri Hall, Protection Order Coordinator/Administrative Coordinator

- (937) 562-6236
- sheri.hall@greenecountyohio.gov
 - Assists attorneys/litigants with protection order process from filing of the Petition through the Full Hearing
 - o Manages the scheduling of all DV & SP cases
 - o Tracks service on new cases and manages Temporary Orders process
 - o Conducts Preliminary Conferences with attorneys on newly filed cases
 - o Processes requests for transcript and audio CDs of hearings

Michelle Zaharieff, Assignment Commissioner

- (937) 562-6244
- michelle.zaharieff@greenecountyohio.gov
 - o Maintains the dockets for all judicial staff
 - o Receptionist/Administrative Specialist who answers the Court's general phone line
 - o Maintains all confidential reports such GAL Reports, Psychological Evaluations, etc.

Heather Rihm, Alternative Dispute Resolution Coordinator

- (937) 562-6238
- <u>heather.rihm@greenecountyohio.gov</u>
 - Alternative Dispute Resolution Coordinator of the Neutral Evaluation and Mediation programs
 - o Assists in the administration of the child support docket
 - o Serves as back-up to Sheri Hall, Protection Order Coordinator
 - o Serves as back-up to Jamie Applegate, Compliance Officer

Jamie Applegate, Compliance Officer

- (937) 562-6245
- jamie.applegate@greenecountyohio.gov
 - o Performs attorney pre-compliance and post-compliance on all attorney-prepared pleadings, Orders, Entries, etc.
 - o Performs compliance on all *pro se* filings
 - Maintains GAL compliance
 - o Handles all communication with *pro se* parties

Stephanie Atley, Clerk Liaison

- (937) 562-6246
- stephanie.atley@greenecountyohio.gov
 - o Transports filings between the Court and the Clerk of Courts
 - o Assists with file tracking and file maintenance
 - o Serves as back-up to Jamie Applegate, Compliance Officer
 - o Serves as back-up to Michelle Zaharieff, Assignment Commissioner
 - o Serves as back-up to Sheri Hall, Protection Order Coordinator

SECURITY STAFF

Ronald "KK" Smith, Chief Bailiff

- (937) 562-6241
- ronald.smith@greenecountyohio.gov
 - Courthouse security

Keith Stigers, Bailiff/Reception

- (937) 562-6235
- keith.stigers@greenecountyohio.gov
 - Courthouse security
 - Hearing check-in
 - o Receptionist

Tim Roop, Bailiff

- (937) 562-6240
- tim.roop@greenecountyohio.gov
 - Courthouse security
 - Exhibit disposal